



**Faculty of Education**  
**EDUC-897: Individual Study**

(To be completed by the Individual Study Supervisor with copies to the Student and Program Advisor.)

Independent Study with \_\_\_\_\_  
Student's Name

Term & Year: \_\_\_\_\_

**Please provide a description of the project and what will be expected of the student, including a list of assignments that the student will be expected to do, a sample list of possible readings, frequency and format of meetings with the individual study supervisor, when the work for the course is expected to be submitted for grading, how the work will be evaluated, etc.**

**The completed form must be submitted to the Faculty of Education's Graduate Studies Office and be approved by the Associate Dean of Graduate Studies and Research before the student's registration in the course will be approved.**

## Grading

Guidelines from the Office of the University Registrar will be used to grade assignments. They are as follows:

Percentage Level	Letter Grade	Description
90 – 100	A+	Exceptional; significantly exceeds the highest expectations for the assignment or course
85 – 89.9	A	Outstanding; meets the highest standards for the assignment or course
80 – 84.9	A-	Excellent; meets very high standards for the assignment or course
77 – 79.9	B+	Very Good; meets high standards for the assignment or course
73 – 76.9	B	Good; meets most standards for the assignment or course
70 – 72.9	B-	More than adequate; shows some reasonable material
Less than 70%	Fail	Covers a range between patchy work, some inaccuracy and confusion, clumsy application of techniques and principles, inadequate indications of knowing the most important features of the topic, of not having ability to synthesize, etc. and glaring inaccuracy and confusion, little or no grasp of techniques and principles, trivial and irrelevant treatment of topic, etc. In general, this category characterizes work that fails to demonstrate the minimal knowledge and skills for effective work in the discipline.

\*ETHICS REQUIRED:  YES  NO      If yes, I have registered for SGS 804

LOCATION OF STUDY: \_\_\_\_\_

\*\*OFF-CAMPUS ACTIVITY SAFETY POLICY (OCASP) PLANNING RECORD FORM REQUIRED:

YES  NO Please visit the website for further details <http://www.safety.queensu.ca/policy/activity/>

Please approve this arrangement:

Program Advisor

\_\_\_\_\_  
Name (Please Print)

\_\_\_\_\_  
Signature

Supervisor of  
Individual Study

\_\_\_\_\_  
Name (Please Print)

\_\_\_\_\_  
Signature

Associate Dean of  
Graduate Studies  
& Research in Education

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\*Note: Proposals for research involving human subjects must be submitted for Ethical Review. Please see section 16.0 in the Graduate Studies in Education Handbook for details.

\*\*Students conducting research off-campus, in consultation with their Individual Study Supervisor and the Associate Dean of Graduate Studies and Research, must determine the risk level of this activity (minimal or high risk) before signing this form. Students who are conducting research outside of Canada are strongly encouraged to attend an Emergency Support Program session through the University's International Centre.

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